

BEFTN/BD-RTGS Service Request Form

Date:...../...../.....

<input type="checkbox"/> EFT (BEFTN)	<input type="checkbox"/> RTGS (BD-RTGS)
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The Branch Manager

Trust Bank PLC.

----- Branch / Sub-Branch

I/We hereby authorize Trust Bank PLC. to debit my / our account including related charges (if any) indicated below and to credit the following credit account through BEFTN/BD-RTGS if the transaction details (each) found acceptable by Trust Bank PLC.

Debit Account's Information(Originator/Sender)	
Account Title	
Account Number	
Mobile Number	Email:
Purpose of Transfer	
Amount to be Transferred	Currency
	Amount
Amount in words:	

Credit Account's Information (Beneficiary/Receiver)	
Account Title	
Receiver's Account Number	
Bank Name	
Branch Name	
Routing Number	

I/We have read and understand the terms and conditions (at the reverse page) and agree to abide by the same.

Confirm Receiver's A/C number	
Signature of the 1 st Applicant (Seal in case of Company or firm)	Signature of the 2 nd Applicant (Seal in case of Company or firm)

For Bank's use only	
Physical Presence and Confirmation of Customer : <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature Verified : <input type="checkbox"/> Yes <input type="checkbox"/> No
Request received at : Date	Time :
Request processed at : Date	Time :
RTGS / BEFTN Amount:	Transaction No:
Charge including VAT :	Transaction Authorized by:
Transaction Processed by : Signature	Signature
Name & EIN:	Name & EIN:

Banker's Acknowledgement

Certified that Trust Bank PLC..... Branch has received a RTGS/BEFTN request for (in words) Only from Mr./Mrs./Ms..... to..... Bank..... Branch favoring A/C (Title):..... A/C no..... Charge realized for the transfer ofin words.....

Authorized Signature with seal

(Please see the reverse page)

:: Terms & Conditions ::

1. The terms and conditions is governed by related rules of Bangladesh Bank.
2. BEFTN/BD-RTGS Transaction is irrevocable and final. The **BEFTN/BD-RTGS Service Request form** to be filled by the customer carefully i.e. **Receiver's A/C, Title/Name, Receiving Bank & Branch, Amount etc..** Originator/Customer should re-check all the information before final submission to effect payment. Authority shall remain in full force and effect until Trust Bank PLC. has received written notification from the customer for termination of transfer/payment in such a time and manner as to afford Trust Bank PLC. a reasonable time to act upon it.
3. In case of any failure/delay of transaction due to any system failure i.e. Electricity/Connectivity/Bangladesh Bank Link problem etc. or any instruction(s) by BB/ PSO (Payment Service Operator) as originating/responding bank, **Trust Bank PLC.** will not be liable for such non execution of transaction. However, Bank may execute such transaction while system is in order within the day.
4. If transaction is not processed due to regulatory bindings/act of God/Political unrest etc. (any regulatory authorities or PSP (Payment Service Provider) Bank will not be liable for such failure to execute transaction(s).
5. If due date of execution falls on a weekend or in holiday, the transaction shall be made on the following business date.
6. Bank is authorized to deduct **BD-RTGS** transfer charges and VAT from Originator's account(s), also preserves rights of reversal entry / set back the amount in case of any wrong posting or adjusting required, i.e. excess /short claim, transaction failure etc. Adjustment will be made as required from the said account or any of his account without prior notice to Originator.
7. In the event while an Entry is rejected by the **BD-RTGS/NIKASH System**, it shall be the responsibility of the Originating Customer to remake such entries. Trust Bank PLC. shall have no responsibility to re-initiate any returned entries until Customer remakes such entries in accordance with the BEFTN/ BD-RTGS Rules. However, Bank may initiate the entry if otherwise not cancelled by the customer.
8. Trust Bank PLC. shall have sole discretion/ right to reject any Entry that does not fully comply with the requirements of this agreement, including but not limited to the requirement to maintain an adequate account balance or line of credit.
9. Trust Bank PLC. will not be liable for any failure or delay of transmission if such transmission would result from customer(s) having exceeded any limitation upon its intra-day net fund transfer declared in TP/KYC in his/her AOF in pursuant to Bangladesh Bank Guidelines, violate any risk control provision promulgated by the Bangladesh bank or of any Bangladesh Governmental regulatory authority.
10. For Trade payments, additional information like Invoice number/reference number(s) etc. are needed to the receiver by the Receiving bank for future reference or keeping record.
11. It's important to provide the accurate information to the senders bank i.e. Receiver's Name, Receiving Bank and Branch Name with Exact Routing Number, Receiving Customer's A/C, Reference (If applied) etc. Trust Bank PLC. will not be liable for any failure of such transfer(s) due to lack of essential information(s) or wrongly provided information(s)
12. The Originator shall comply with and be bound by all other relevant internal circulars, policies, rules and regulations of the Bank Including any amendments made thereto from time to time in order to comply with Anti-Money Laundering laws, Anti-Terrorist Financing laws and any other laws or regulations as may be imported depend on the Bank by the Bangladesh Bank and/or other concerned authorities.
13. As per BD-RTGS/BEFTN system rules mismatch or differ in Receiver Name and A/C, Receiver Bank may rely on A/C number only.

Signature of the 1st Applicant
(With seal in case of company or firm)

Signature of the 2nd Applicant
(With seal in case of company or firm)